



## Idaho Food Bank Fund Grant Guidelines

**Who is Eligible:** Any 501(c)(3) nonprofit organization in Idaho whose services include hunger relief, promotion of healthy eating, or nutrition education. Applicants are NOT required to be a member of The Idaho Foodbank partner network or Catholic Charities to apply.

Make note: one application accepted per physical address/location from the same EIN number. In other words, for organizations with multiple locations located in different regions of the state that fall under the same EIN number, separate applications can be submitted for each location.

**What We Fund:** Funds will support programs that provide nutrition awareness, promote healthy eating, or relieve hunger. Specifically, funds can be used to operate programs, purchase food, purchase nutrition education materials, expand capacity (new freezers, shelving, transportation, etc.), and/or promote access to and benefit from all the aforementioned activities and resources for underserved and/or marginalized populations. Grants are provided up to \$7,500 with most awards between \$2,500 and \$5,000. In rare cases, larger grant amounts may be considered and awarded for high impact/innovative projects and will have different reporting requirements.

**Grant Process/Timeline:** The grant cycle opens July 1 with applications accepted through 11:59pm MST on July 31. Grants are announced in late September and funds are disbursed in early-mid October. Grant recipients are required to submit a Final Report by October 31.

**How to Apply:** We prefer applicants use our online form at <https://idahofoodbankfund.org/>. Applicants can also download a fillable PDF from the website which can be completed and emailed to [grants@idahofoodbankfund.org](mailto:grants@idahofoodbankfund.org), or printed and mailed to the address below. Mailed applications must be postmarked by July 31.

Idaho Food Bank Fund  
c/o The Idaho Foodbank  
3630 E. Commercial Ct.  
Meridian, ID 83642

**For More Information:** Visit our website at <https://idahofoodbankfund.org/>. You can also email us at [grants@idahofoodbankfund.org](mailto:grants@idahofoodbankfund.org) or call Gillian Donahey, Grant Coordinator at The Idaho Foodbank, at (208) 577-2696 for more information. IFBF will hold a virtual office hour session to



answer questions you may have about the application and process. Check the website homepage for meeting details.

**Purpose and Background:** The Idaho Food Bank Fund provides financial support to nonprofits who provide hunger relief and/or promote healthier eating in their communities. The Fund was established by the Idaho State Legislature in 2009 and monies are accepted on behalf of donors by the Idaho Tax Commission through what is commonly known as a 'tax check off' on Idaho State tax returns. The Idaho Foodbank is the recognized fiduciary agent for the Idaho Food Bank Fund, which is administered through an agreement between The Idaho Foodbank and Catholic Charities of Idaho. Idaho Food Bank Fund legislation reads:

*57-824. There is hereby created in the state treasury, the Idaho Food Bank Fund. Moneys in the fund shall be appropriated to The Idaho Foodbank to provide food, information and support services to hungry people of this state through partnerships with nonprofit agencies, the food industry, government, volunteers, corporations and individuals by serving as a central clearinghouse for donated and purchased food.*