**Idaho Food Bank Fund**

**2025 Application**

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| **Section 1: Organization & Contact Information** |
| **Applicant Organization Name** (full legal name) |  |
| **Applicant Organization DBA (doing business as)** (if applicable) |  |
| **Federal Employer Identification Number (EIN)** (*9-digit format: XX-XXXXXXX*) |  |
| **Organization Website** (if available) |  |
| **501(c)(3) Letter Date** |  |
| **Organization Physical Address** |  |
| **Organization Mailing Address** *(if different)* |  |
| **Name of Executive Director/Authorized Representative** |  |
| **Name of Grant Application Contact** |  |
| **Title** |  |
| **Phone** |  |
| **Email** |  |

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| **Section 2: Organizational Background** |
| 1. **Organization mission statement**

1-2 Paragraphs. 100-word limit |  |
| 1. **HISTORY.** Summary of your organization’s history

1-2 Paragraphs. 100-word limit |  |
| 1. **SERVICE AREA.** Communities served by your organization

25-word limit |  |
| 1. **NEED**. What are the hunger needs in your community? If your organization wasn’t here to help, where would people go for services? What challenges would they face?

1-2 Paragraphs. 200-word limit |  |

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| **Section 3: Grant Request Information** |
| 1. **Program/Project Title**
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| 1. **Program/Project start date** *(for ongoing projects, write “ongoing”)*
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| 1. **PEOPLE SERVED.** How many hungry people does your organization serve? *(specify if the number is per day, week, month, or year)*

25-word limit |  |
| 1. **PROGRAM/PROJECT DESCRIPTION.** How does your program/project relieve hunger in your community? Be specific about the activities you will undertake and how the funds from this grant will be used. If the funds will be used to purchase specific items, please describe the items and why they are needed.

2-3 paragraphs, 300-word limit |  |
| 1. **ADAPTABILITY.** How have changing economic and social conditions (such as inflation, high housing costs, changes in the local community, etc.) affected your services and how have you responded?*(Note: If economic and social conditions have had little impact on your services, answer with “N/A”).*

1 paragraph, 100-word limit |  |

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| **Section 4: Evaluation & Sustainability** |
| 1. **OUTCOMES.** Describe the specific short-term, intermediate, and/or long-term outcomes of this program/project and the timeframe in which they will occur.

1-2 paragraphs, 100-word limit |  |
| 1. **SUSTAINABILITY.** Briefly describe your organization’s ability to develop and sustain this program/project.

*Describe what (if any) other resources you will need to complete/sustain this project and how you will attain those resources. Include other anticipated funding (e.g. earned revenue, special events, fundraisers, other grants) and non-monetary resources (volunteers, in-kind support, partnerships, etc.).*1-2 paragraphs, 200 word limit |  |

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| **Section 5: Financial Information** |
| **Organization’s Fiscal Year End** *(mm/dd/yyyy)* |  |
| **ORGANIZATION BUDGET.** Organization’s Budgeted Expenses for Current Year |  |
| **MAJOR FUNDING.** Organization’s Major Funding Sources (e.g. United Way, local community foundation, etc.)25-word limit |  |
| **PROGRAM/PROJECT BUDGET.** What is the budget for the program/project for which you are seeking funding? |  |
| **AMOUNT of GRANT REQUEST.** |  |

**PROJECT/PROGRAM BUDGET**

Please limit budget to the six lines provided *(you may combine categories as needed)*

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| **Budget Category** | **Expense** |
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